DELSEA REGIONAL HIGH SCHOOL DISTRICT

FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**

**AUGUST 4, 2021**

**REGULAR BOARD OF EDUCATION MEETING**

**DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Presentations**

A.

**5. Reading of the Minutes**

A. Regular Session - [7/7/21](https://drive.google.com/file/d/1B40a3TD9tFpGihGxf9BrZXErPOnDcZ6w/view?usp=sharing)

**6. Communications**

A.

**7. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

**8. Committees:**

**A. Personnel - Mr. Frank Borelli - Chairperson**

(*All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

1. I make a motion to approve the following non-teaching staff hires as listed:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Position** | **Step** | **Salary** | **Effective** |
| Mackenzie Miller | Administrative Assistant | N/A | $30,000 | 8/2/21 |
| Tim Lomerson | Grounds Supervisor | N/A | $53,000 | 8/2/21 |
| Laura Copeland | Custodian | N/A | $15.00/hr  *(per contract)* | 8/2/21 |

2. I make a motion to approve the following retirement as listed:

|  |  |  |
| --- | --- | --- |
| **Name** | **Position** | **Effective** |
| Jill Scott | Paraprofessional *(retire)* | 7/1/21 |
| Marie DeWalt | Bus Driver *(retire)* | 1/1/22 |

3. I make a motion to approve the following to attend the 2021 summer workshop/training at a [previously approved rate](https://docs.google.com/document/d/1QnSOZoMQnWgpkAhNe43Lrfi2tPD0Rd5QsPmoEVV_8ow/edit?usp=sharing) as listed:

|  |  |
| --- | --- |
| **PLC (Title II Funds) 1 Day** | |
| Ashley Caspermeyer | Matthew Murschell |
| Debra Cummings |  |

4**.** I make a motion to approve Lisa Dolby as a presenter for summer tech workshops for two additional days at a [previously approved rate](https://docs.google.com/document/u/0/d/1QnSOZoMQnWgpkAhNe43Lrfi2tPD0Rd5QsPmoEVV_8ow/edit)

5. I make a motion to approve the following for curriculum planning at $175.00/day as listed:

|  |  |
| --- | --- |
| Christa DeStefano *(2 days)* | *To develop SAVE guidelines for new Spanish elective* |
| Heidi Salerno *(1 day)* | *To develop SAVE guidelines for new Spanish elective* |
| Leah Christenson *(1 day)* | *To develop SAVE guidelines for new ART elective* |

6. I make a motion to approve the following Schedule B Non-Athletic position as listed:

|  |  |
| --- | --- |
| **Activity** | **Name** |
| Activities Coordinator | ⧫Abbie Bilinski  ⧫Melissa Pilitowski |

(⧫ *will split stipend*)

7. I make a motion to approve Virginia Jankowsky for attendance completion for the 2020-2021 school year at a rate of $21.00 per hour

8. I make a motion to approve Dr. Anthony Fitzpatrick as the district HIB Coordinator for the 2021-2022 school year

9. I make a motion to approve a rate of $175/day for the summer program school nurses

10. I make a motion to approve a rate of $75/day for Student Voice Program nurse

**B**. **Budget and Finance - Mr. David Piccirillo - Chairperson**

1. I make a motion to approve the [Board Secretary Report](https://drive.google.com/file/d/1IWdgB8a-bcqwHTZ6NX8sqGzWMZ58ib6r/view?usp=sharing) in accordance with 18A:17-36 and 18A:17-9 for the month of June 2021 - Draft. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

2. I make a motion to approve the [Treasurer's Report](https://drive.google.com/file/d/1k5GxOyANxNbOgsypu4uo-PLYfKxOlRbD/view?usp=sharing) in accordance with 18A:17-36 and 18A:17-9 for the month of June 2021 - Draft. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2021

3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources

4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

5. I make a motion to approve the [Report of Transfers](https://drive.google.com/file/d/1blyenUYNh0Sqsgp2EzUTSNdqnFCIsqsf/view?usp=sharing) for June 2021 - Draft

6. I make a motion to approve the following bills as listed:

|  |  |  |
| --- | --- | --- |
| i. | [Operating](https://drive.google.com/file/d/12GPMGHMTTFSDR2-WdvwxP6nyYAv0UMMs/view?usp=sharing) | $608,144.48 |
| ii. | [Hand Checks](https://drive.google.com/file/d/1Y7bt0gdUBbIWau4Hhu13s9cA_ryH9lXc/view?usp=sharing) | $539,686.00 |

**C. Education - Ms. Diane Trace - Chairperson**

1. I make a motion to approve the following clinic/workshop as listed:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Location** | **Workshop** | **Date** | **Reg. Fee** | **Mileage & Tolls** | **Lodging & Meals** | **Total** |
| John Malatesta | Virtual | SHAPE NJ Driver Education Virtual Conference 2021 | 8/11/21 | $49.00 |  |  | $49.00 |

*(***†***Paid for with Title II monies) (▲ Paid for with Title I monies) (*➤ *Paid for with Perkins)*

2. I make a motion to approve the [Mentoring Plan](https://drive.google.com/file/d/188enRU62pVfqvV9mBvF4umXxEs7fd-qi/view?usp=sharing) for the 2021-2022 school year

3. I make a motion to approve the [District PD Plan](https://docs.google.com/document/d/1D8IcW3Pc3I6MBx1wFqrkriQPc-R0xOpqz1n50UnBzxk/edit?usp=sharing) for the 2021-2022 school year

4. I make a motion to approve the [curriculum handbook](https://drive.google.com/file/d/1_22f_13Dgb8o1Pnsb4PEb08bXe4fg5gu/view?usp=sharing) for the 2021-2022

**D.** **Policy - Mrs. Desiree Miller - Chairperson**

1. I make a motion to approve on first reading the following policies and regulations as listed:

|  |  |
| --- | --- |
| [Policy #1643](https://drive.google.com/file/d/1XrYesr7vBSRTQSy-MKzUAUjnp-4AF1y3/view?usp=sharing) | Family Leave (M) - *New* |
| [Policy #4125](https://drive.google.com/file/d/117t4HJiRwDNMyWLFE_-RPSOPPhJXhkQA/view?usp=sharing) | Employment of Support Staff Members (M) - *Revised* |
| [Policy #6360](https://drive.google.com/file/d/1Rl6yIun6lnsnYv7q5GWv8QYZyhRvGOEN/view?usp=sharing) | Political Contributions (M) - *Revised* |
| [Policy #8330](https://drive.google.com/file/d/12kK53yzK3MRgvIsQ7aMg_aJ12ZZ6gUXC/view?usp=sharing) | Student Records (M) - *Revised* |
| [Policy #9713](https://drive.google.com/file/d/1-Vzho5SYXmRM4nNexWZQpXr9HBCfczz7/view?usp=sharing) | Recruitment by Special Interest Groups (M) - *Revised* |
| [Reg. #1642](https://drive.google.com/file/d/1nUjV-ckr-wnVoqKzU0ji3bYr_Jt9S4cw/view?usp=sharing) | Earned Sick Leave (M) - *New* |
| [Policy #3431.1](https://drive.google.com/file/d/1kGf89GGP4_vGUzlMHgVE22j25doPm8VI/view?usp=sharing) | Family Leave - *Abolished* |
| [Policy #3431.3](https://drive.google.com/file/d/1eDoVLdHXGlMJXGHReltQHsnZiyjZAvNm/view?usp=sharing) | New Jersey Family Leave Insurance Program - *Abolished* |
| [Policy #4431.1](https://drive.google.com/file/d/16kZZJ0gpFzgKXqVZDsxKorB44WmsqW1x/view?usp=sharing) | Family Leave - *Abolished* |
| [Policy #4431.3](https://drive.google.com/file/d/15pqXUq7z3LjtLzCh-BtIfO2Q-Wtpw62S/view?usp=sharing) | Family Leave - *Abolished* |

**E. Athletic - Mr. Garry Lightfoot - Chairperson**

*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

1. I make a motion to approve the following athletic positions for the 2021-2022 school year as listed:

|  |  |  |
| --- | --- | --- |
| **Name** | **Sport** | **Action** |
| Darryl Price | Assistant Football Coach | Resign |
| Darryl Price | Volunteer Football Coach | Assign |
| George Maxwell Jr. | Assistant Football Coach | Assign |
| Joseph Smith | Head Baseball Coach | Assign |
| Darrin Stalling | Head Girls Track & Field Coach | Assign |
| Kristina Martorana | Head MS Track & Field Coach | Assign |
| Scott Gutleius | Head Softball Coach | Assign |
| Ronald Flaim | Head Boys Track & Field Coach | Assign |

2. I make a motion to approve the creation of a Delsea Girls Golf Team

**F.** **Building and Grounds - Mr. William DiMatteo - Chairperson**

1. I make a motion to approve the following facility request as listed:

*(All approvals are pending insurance certificates)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Person/Organization** | **Facilities Requested** | **Date Requested** | **Time** |
| Band Camp  -  William Woodward | Outside Band Field, HS Cafe., HS Gym, HS Band Room | 8/9/21 to 8/13/21  &  8/16/21 to 8/20/21 | 8:00 am - 3:30pm |

**G. Cafeteria - Mrs. Tina DeSilvio - Chairperson**

1. I make a motion to approve the following cafeteria report for June 2021 as listed:

|  |  |
| --- | --- |
| **Total Income** | $ 23,283.69 |
| **Total Expense** | $(28,397.31) |
| **Net Income or (Loss)** | $ (5,113.62) |
| **Average Daily Attendance** | 1546 |
| **Average Daily Participation** | 317 |
| **Percentage of Participation** | 21% |

**H. Transportation - Mr. Joseph Darminio - Chairperson**

1. I make a motion to approve the following 2021-2022 Transportation Jointures as listed:

1. [Buena Regional Board of Education](https://drive.google.com/file/d/10m_QCWHOYaUHyIcS9siIb1ggfEWPmxHI/view?usp=sharing)
2. [Clayton Board of Education](https://drive.google.com/file/d/1o-G_fMnw2EZ9kK-hmuzVuaTcC5hy23Cf/view?usp=sharing)
3. [Elk Township Board of Education](https://drive.google.com/file/d/1H4cbs0bowLtSm66KePp_jnag0DI1wl4E/view?usp=sharing)
4. [Glassboro Board of Education](https://drive.google.com/file/d/1_mBBk58SnNXPY2EprcL2PMnypGfUTaG9/view?usp=sharing)
5. [Monroe Township Board of Education](https://drive.google.com/file/d/1goib_pDIEewi0Qcxpf13CIrL7bMNXZak/view?usp=sharing)
6. [Newfield Board of Education](https://drive.google.com/file/d/1gjtPHTV1mj8Ml7EtKSWTU0mpGw-YM9I8/view?usp=sharing)

**I. Superintendent's Report**

1. Recommend the Board approve the changes to the HS/MS grading process as previously presented

2. Recommend the Board approve the following special education tuition student placement as listed:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Initials** | **DOB** | **Township** | **Classification** | **School** | **Contracted Educational Tuition** |
| D.C. | 4/28/03 | Elk | M.D. | Abilities Solution | $26,700/year |

3. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

|  |  |  |
| --- | --- | --- |
| **Date** | **Location** | **Name** |
| 8/9/21  -  8/13/21 | Annual Cadet Leader Training/Staff Camp - Delsea HS | Colonel Albert Flood |
| 9/24/21 | Franklinville Day (set-up) - Janvier School | Colonel Albert Flood |
| 9/29/21 | Leader Development Day - BSA Camp Roosevelt, Elmer | Colonel Albert Flood |
| 10/20/21 | Battleship New Jersey - Camden | Colonel Albert Flood |
| 11/20/21 | Drill Competition - Pleasantville | Colonel Albert Flood |
| November  2X Weekly  *(TBD weekdays)* | Drill Team Practice - SK8 47, Franklinville | Colonel Albert Flood |
| 12/18/21 | Toys for Tots Pickup & Distribution of Toys - Wenonah & Delsea HS | Colonel Albert Flood |
| December  2X Weekly  *(TBD weekdays)* | Drill Team Practice - SK8 47, Franklinivlle | Colonel Albert Flood |
| 1/15/22 | Central Regional HS Drill Competition - Central Regional HS, Bayville | Colonel Albert Flood |
| January  2X Weekly  *(TBD weekdays)* | Drill Team Practice - SK8 47, Franklinivlle | Colonel Albert Flood |
| 2/14/22  -  2/18/22 | Vineland Veterans Home - Vineland | Colonel Albert Flood |
| 2/26/22 | Drill Competition - Lenape HS | Colonel Albert Flood |
| February  2X Weekly  *(TBD weekdays)* | Drill Team Practice - SK8 47, Franklinivlle | Colonel Albert Flood |
| 3/12/22 | 27th Anniversary JROTC Military Ball - Masso's Caterers | Colonel Albert Flood |
| 4/24/22 | Raider Challenge Train-up Competition - Lenape HS, Medford | Colonel Albert Flood |
| **Date** | **Location** | **Name** |
| 5/7/22 | 2022 2nd Brigade Raider Challenge Competition - Fort Dix | Colonel Albert Flood |
| 5/25/22 | Vineland Memorial Veterans Home Memorial Day Ceremony - Vineland | Colonel Albert Flood |
| 5/26/22 | 9/11 Memorial and Museum - New York City | Colonel Albert Flood |
| 5/30/22 | Franklinville Memorial Day Parade - Franklinville | Colonel Albert Flood |
| 6/11/22 | American Legion Convention Drill Competition - Wildwood | Colonel Albert Flood |
| 6/21/22 | JROTC Summer Training - Camp Roosevelt, Elmer | Colonel Albert Flood |
| 6/21/22  -  6/24/22 | Mandatory Training - Move Cadets from Camp Roosevelt to/from Camp Grice | Colonel Albert Flood |
| 6/25/22 | JROTC Summer Training - Camp Roosevelt, Elmer | Colonel Albert Flood |

4. Recommend the Board approve the June 2021 HS/MS HIB report as presented last month

5. For the information of the Board, Tabitha MacKenzie announced the birth of her daughter Penelope

6. District Reports

a. [Teacher Observations](https://docs.google.com/document/d/1LPil17R02PPjc7QkffmswKRxDb2zlATcu70VlbfzCSY/edit?usp=sharing)

b. Enrollment

c. Attendance:

1. HS
2. MS

d. Suspension:

1. [HS](https://docs.google.com/document/d/1bDjfz3EQ8k_NfboXXCT7uaZ8shZLHDAY17pLnetKgjs/edit?usp=sharing)

2. [MS](https://docs.google.com/document/d/1uHmFH1EpqY_9Un6nfUPZ0DlayetALkSv5hu2ywycchw/edit?usp=sharing)

e. Transportation

f. T&E/Curriculum/Monitoring/Staff Development

g. CST

h. Supervisors' Reports

1. [Mr. Nicholson](https://docs.google.com/document/d/1zP5rJAsxGJAqWa3VYTYpnua7FmCTXnH4rz-X5oymsuc/edit?usp=sharing)

2. [Mr. Schoudt](https://docs.google.com/document/d/11w884FgTOynPRSqSCOv78rOzsBGeo__wNNpgGo-_dTU/edit?usp=sharing)

3. [Mrs. Rucci](https://docs.google.com/document/d/1mNKN216FA_7VVkdCEAln1JIT2eFQI7zHamJ8oXbVSkk/edit?usp=sharing)

i. Principals' Educational Activities

1. [High School](https://docs.google.com/document/d/1FzpS12YL1In5OUIq9kB7Yz5y23KZxzNMeJr8jeIWolo/edit?usp=sharing)

2. [Middle School](https://docs.google.com/document/d/1c-xxUtovPTmzuz52hynCrko1KsHJBr0pXtYWHzFAdCo/edit?usp=sharing)

j. Nurses' Reports

1. [High School](https://drive.google.com/file/d/1tNYcFL0sXOxrVP2iQi9XT7-nP_ziQhw-/view?usp=sharing)

2. [Middle School](https://drive.google.com/file/d/1lD4EDoDu52Dk6R7XGxRTDaQC0pktoKPJ/view?usp=sharing)

k. [Guidance](https://drive.google.com/file/d/1HUv2gZngQofPqxSVR6stcbivA1DoEWk6/view?usp=sharing)

l. Maintenance

m. Fire Drills/Crisis Drills:

**Dates:** 7/15/21 & 7/29/21

**Times:** 12:43 pm & N/A

**Locations:** Main Panel & Table Top - H.S.

**Dates:** 7/28/21 & 7/29/21

**Times:** 1:10 pm & N/A

**Locations:** Boiler Room & Table Top - M.S.

**9. Executive Board Member's Report - Mrs. Desiree Miller - Chairperson**

A. [Legislative Update](https://www.njsba.org/category/news-publications/press-releases/)

**10. School Business Administrator's Report**

A. None

**11. Old Business**

A**.**

**12. New Business**

A**.**

**13. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

**14. Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**

**Resolution Authorizing Executive Session**

**WHEREAS,** N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS,** the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS,** the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_\_\_PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

**1.** None

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on August 4, 2021

Joseph Collins, Board Secretary

**15.**  **Adjournment**

PG/mc

Encl.